

National Tsing Hua University Regulations for the Embargo of Thesis/Dissertation

- Article 1 National Tsing Hua University (hereinafter referred to as “the University”) formulates these Regulations for governing the embargo of master's and doctoral theses and dissertations (hereinafter referred to as “theses/dissertations”) in accordance with Article 14 of the *National Tsing Hua University Master's Degree Exam Statutes* and Article 14 of the *National Tsing Hua University Doctoral Degree Exam Statutes*.
- Article 2 Where a thesis/dissertation involves confidential information, patent matters, or is otherwise restricted from disclosure by law, the student (author of the thesis/dissertation) shall apply for an embargo thereof.
- Article 3 The embargo period shall be reasonable, and each application shall not exceed five years. The review procedures and required documents are as follows:
1. For students:
Students shall, at the time of the degree exam, submit the Application for Embargo of Thesis/Dissertation (hereinafter referred to as the “Embargo Application Form”), along with supporting documents for review. The application must be reviewed and confirmed by the thesis/dissertation exam committee as meeting the conditions for embargo specified in the preceding Article, and approved by the head of the student's department or institute, before the thesis/dissertation may be embargoed.
 2. For students who have uploaded the electronic thesis/dissertation to the University's thesis database and completed the review process, and alumni:
Applications for modification shall be processed in accordance with the *National Tsing Hua University Guidelines for Theses/Dissertations Modification*. Applicants shall submit the Application for Thesis/Dissertation Modification, the Embargo Application Form, and supporting documents for review. The modification to the embargo period shall be approved by all original members of the thesis/dissertation exam committee, or by a relevant departmental or institute-level meeting of the applicant's former department/institute.
- Article 4 These regulations shall be enforced upon approval by the Academic Affairs Meeting and subsequent confirmation by the Administrative Council.

Passed by the 1st Academic Affairs Meeting, Academic Year 2024–2025, on October 24, 2024.

Confirmed by the 2nd Administrative Meeting, Academic Year 2024–2025, on November 19, 2024.

Amended and passed by the 1st Academic Affairs Meeting, Academic Year 2025–2026, on October 23, 2025.

Confirmed by the 2nd Administrative Meeting, Academic Year 2025–2026, on November 18, 2025.