

NTHU Library

Personal Information Request Form

Record No. :

Applicant		Date (YYYY/MM/DD)	
Request	<input type="checkbox"/> Stop collecting, processing, or using <input type="checkbox"/> Delete information <input type="checkbox"/> Other : _____		
Reason	(Please explain in details)		
Material (Please check)	<input type="checkbox"/> All of the applicant's personal information <input type="checkbox"/> Contact/household address <input type="checkbox"/> Email <input type="checkbox"/> R.O.C. ID No. <input type="checkbox"/> Phone No. <input type="checkbox"/> Others, please explain _____		
Response Method	<input type="checkbox"/> email <input type="checkbox"/> Phone _____ <input type="checkbox"/> Others, please explain _____		
Applicant Signature		Authorized Signature	
For Official Use : The library will respond within 7 business days.			
身份確認	<input type="checkbox"/> 本人 <input type="checkbox"/> 非本人 (由受理人審核當事人之法定身分)		
處理方式			
承辦館員		單位主管	
年 月 日		年 月 日	

Notes :

1. This service is only available for the applicant him/herself to apply .
2. Please show photo ID when applying at the Information Desk.
3. For more information, please call at 03-5742995, or email ref@my.nthu.edu.tw .